

COMMUNITAS - Staff Position Description

SUPPORT STAFF

TITLE: Child and Youth Care Worker

LOCATION: Campbell River

REPORTS TO: Program Manager

POSITION SUMMARY

This position is responsible to provide care for children/youth with moderate to severe behavioral problems, 24 hour/7 days a week in a group living setting. This position will provide support in all areas of living including; social, mental, physical, cultural and/or spiritual; through participation in home and community-based activities.

SPECIFIC DUTIES

- Participate in the planning and implementation of the Overall Service Plan, goal setting and progress evaluation focusing on the goals and dreams of the persons served
- Support skill-building activities identified by the Overall Service Plan, accessing community resources, education and the development of successful relationships for the persons served.
- Work with the manager to ensure the safety and well-being of the persons being served
- Teach socially appropriate behavior through the use of daily routines and activities
- Together with the manager, networks with the family of the persons served, local agencies, school and community
- Follow all protocols as required (e.g. medical, nutritional, crisis intervention, court orders etc.)
- Ensure the physical needs of the persons served are met by performing duties such as assisting with basic personal hygiene, preparing meals administering medication as required and accompany to medical/dental appointments.
- Provide feedback on the behavior of the persons served, teaching them coping techniques and adaptive behaviors as well as providing guidance and support
- Participate in the upkeep of the home; including house cleaning, yard maintenance and organizing as required
- Participate in training and orientation of new staff when required
- Complete required reporting and documentation for the persons served including the daily journal, communication log and other reporting as required
- Participate in all mandatory program staff meetings
- Attend work related in-services as required by Communitas
- Model appropriate behaviour in areas of: work performance, concern for others, morale, appearance, professionalism, ethics, personal integrity and values
- Creatively respond to the unique needs of each persons served
- Facilitate and encourage the establishment of a personal support network for the persons served
- Other duties as assigned (e.g. administrative duties, extra cleaning, etc.)

REQUIREMENTS

- Diploma in a related human/social service field or an equivalent combination of education, training and experience is an asset
- Child and Youth Care Worker Diploma is preferred, however on the job training is also provided
- Willingness and ability to be trained in developing and implementing activity programs (recreational, life skills, community access & awareness)
- A philosophy of service that is in line with Communitas' Vision, Mission and Values
- Ability to take initiative with creativity and flexibility
- Good judgment and effective problem-solving skills
- Excellent teamwork skills, ability to maintain honest, direct and respectful relationships
- Excellent written and verbal communication skills
- Valid Emergency First Aid Certificate with CPR
- Possession of a valid Class 5 BC driver's license, valid Emergency First Aid Certificate with CPR
- Food Safe Certificate
- Use of personal vehicle for work is an asset