

**TITLE:** Support Worker 1

**LOCATION:** Milford Residence, Campbell River, BC

**REPORTS TO:** Group Living Manager

### POSITION SUMMARY

**This temporary casual position** assists persons served to live successfully in a group living setting, implementing the philosophy and values of Communitas. The Support Worker ensures that the physical, emotional, social, educational, and medical needs of the persons served are being met, with a view towards helping each person grow to their full potential.

**Shifts are casual on call as needed.**

**Applicants must be available for a minimum of 2-3 shifts per week, including days, evenings, overnights, and weekends. Please note that this is a summer position to provide vacation coverage. Time off requests cannot be accommodated.**

### SPECIFIC DUTIES

- Participates in assessment, goal setting and program planning for persons served living in a group living setting
- Documents, implements and provides input into the evaluation of the program
- Provides life skills training and assistance such as meal preparation, housekeeping, personal care and personal finance, and implements personal service plans
- Assists persons served with activities such as eating, hygiene, grooming and toileting, lifts and transfers
- Administers medication to persons served in accordance with established policy
- Follows all protocols as required (e.g. medical, nutritional, crisis intervention, emergency procedures, etc.)
- Recognizes and deals with emergency situations following all protocols as required
- Participates in various person served-focused activities in accordance with care plans, facilitating persons served' goals and dreams
- Assists with case management by identifying potential problems and reporting any difficulties
- Advocates on behalf of persons served to health care professionals
- Supports the persons served' desires for spiritual growth and development
- Communicates effectively with other support staff to ensure continuity in activities and routines
- Identifies social, economic, recreational and educational services in the community that will meet persons served' needs
- Assists persons served in accessing community events and activities that are of interest to them and connects them to the community
- Consciously thinks about and promotes better ways of supporting the supported persons in the home
- Helps develop unpaid relationships with each supported person
- Works with the group living manager in networking with persons served' family
- Ensures the upkeep of persons served' home and yard, including housekeeping and light maintenance
- Participates in orientation of new staff
- Ensures that communication books, daily journals and other documentation such as charts and incident reports are completed in accordance with established policy. Ensures that confidentiality of persons served' file information is maintained
- Participates in all program staff meetings
- Attends work related in-services as required by Communitas
- Other duties as assigned (e.g. administrative duties, extra cleaning, etc.)

### REQUIREMENTS

- Community Support Worker certificate or approved equivalent
- A philosophy of service that is in line with Communitas' Vision, Mission and Values
- Familiar with and able to implement 'Spirit of Gentleness' principles
- Ability to take initiative with creativity
- Excellent teamwork skills, ability to maintain honest, direct and respectful relationships
- Ability to receive direction as well as being able to work independently without supervision
- Excellent written and verbal communication skills
- Possession of a valid Emergency First Aid Certificate with CPR (must maintain valid certification)
- Proof of COVID-19 double vaccination

**WAGE RANGE:** \$23.59 - \$25.95 per hour

**APPLICATION CLOSING DATE:** July 22, 2024

**POSITION START DATE:** ASAP

**POSITION END DATE:** August 31, 2024

**RESPOND IN WRITING TO:** Layne Bieber, HR Manager - Recruiting  
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