

COMMUNITAS - Staff Position Description
SUPPORT STAFF

TITLE: Community Support Worker – Community Inclusion

REPORTS TO: Community Inclusion Manager

POSITION SUMMARY

This position assists persons served with engaging in community activities and training related to employment opportunities. They are responsible for offering guidance, support, and teaching across all areas of daily living, with a focus on developing appropriate social and relational skills and providing behavioral support.

SPECIFIC DUTIES

- Be a role model for persons served, reflecting strong moral and ethical standards, positive attitude and healthy work ethic, models and supports persons served in adopting a healthy lifestyle
- Cultivates and sustains a mutual trust relationship
- Encourages, inspires and mentors persons served in social relational skills, employment skills, and appropriate behaviour while in community
- Maintains a constructive and mutual relationship with persons served for the purpose of teaching transferable skills and providing a supportive, growth-oriented work environment
- Provides on the job mentoring by working alongside persons served and exhibiting good employment skills
- Provides ongoing life skills training and explores and cultivates activities with peers
- Provides support and counsel in maintaining new relationships
- Intentionally models and supports persons served in developing appropriate social interactions and relationships
- Works together with caregiver and persons served to creatively design options based on persons served preference and suitability and liaises with caregiver and CI Manager on a regular basis
- Seeks new employment opportunities when others are no longer available
- Accompanies to and from work site and other community functions and advocates on behalf of persons served whenever necessary
- Be available to attend team meetings as required
- Other duties as assigned

REQUIREMENTS

- Community Support Worker certificate or approved equivalent
- Training/experience in behavioural support is an asset
- A philosophy of service that is in line with Communitas' Vision, Mission and Values
- Familiar with and able to implement 'Spirit of Gentleness' principles
- Ability to relate supportively to a person with developmental disabilities and mental health issues
- Ability to take initiative with creativity
- Must have high energy level, and show ability to be patient and tolerant
- Good written and verbal communication skills
- Must have a strong sense of self and must have strong ability to enforce boundaries and expectations
- Must obtain MANDT training
- Have strong leadership, interpersonal, motivational skills, strong mentoring and encouragement skills
- Ability to model appropriate behaviour (conduct, performance, concern for people, morale, compliance with program policy and procedures, work performance standards, appearance, professionalism, ethics and personal integrity, social relational skills)
- Excellent team work skills as well as being able to work independently without supervision
- Must be physically fit and able to walk long distances
- Possession of a valid Emergency First Aid Certificate with CPR
- Possession of a valid Class 5 BC driver's license
- Use of personal vehicle required for persons served' appointments, etc.